
[Fall 2026]
**CAU Graduate School Successful
Applicant`s Guide**



**Chung-Ang University
Office of International Affairs**

[Fall 2026] CAU Graduate School Successful Applicant`s Guide

Congratulations on your successful admission to CAU!

※ Take the time to read and familiarize yourself with the information provided below. Any issues that arise from not doing so will be the student's responsibility.

[Schedule]

Section	Date	Notes
Announcement of Selected Applicants	2026. 7. 2.(Thu)	
Additional Submission of Language Certificates	~2026. 7. 5.(Sun)	TOPIK and other foreign language test score certificates, etc.
Tuition Fee Payment	2026. 7. 14.(Tue) ~ 7. 16.(Thu)	Printing Tuition Invoice and Verification of Scholarship Eligibility
Student Number Announcement	2026. 8. 26.(Wed) ~	*Date may be changed
Freshman Orientation	2026. 8. 26.(Wed)	*Date may be changed
Course Registration	2026. 8. 27.(Thu) ~ 8. 28.(Fri)	
Withdrawal and Refund Application	~ 2026. 8. 31.(Mon)	
Start of the Semester	2026. 9. 1.(Tue)	
Course Add/Drop Period	2026. 9. 1.(Tue) ~ 9. 7.(Mon)	There is no cancellation schedule after this.

※The schedule may be subject to change depending on affiliated circumstances.

[Contact Information]

Section	Visa	Tuition Fee Payment	Scholarship
Department in Charge	Office of International Affairs	Accounting Team	Graduate School Support Team
Contact	T: 02-820-6272, 6532 E: gsadmin@cau.ac.kr	02-820-6072	T: 02-820-5027 E: gstop@cau.ac.kr

I Tuition Fee Guide

1. Tuition Fee Payment Period and Method

Content	Payment Period	Payment Amount	Payment Methods
Tuition Fee Payment	2026. 7. 14.(Tue) ~ 7. 16.(Thu)	Tuition Fee + Admission Fee	* Print individual payment notices on the International Office website * Payment through visit to any Woori Bank branch in Korea / bank transfer / mobile smart banking application transfer etc. * In case of international bank transfer, there will be transfer charges which will deduct remittance charges twice, refer to the notes. * Information regarding overseas remittance will be announced separately on the Office of International Affairs website (oias.cau.ac.kr).

※ If you do not pay the Admission Fee and Tuition Fee within the designated period, you will be considered to have **withdrawn your admission**.

※ Bank Transfer in Korea is only available during the **operational hours of Korean Banks (9AM~4PM, Korean Time)**.

2. Tuition Payment Confirmation

A. Confirmation through website: <http://campus.cau.ac.kr/udr/UdrRegEntLogin.jsp>

B. Printing the payment confirmation is possible after filling in needed information (application number, date of birth, Korean name).

C. Eligibility for the scholarship can be confirmed at the time the tuition fee invoice is printed.

3. ※ 2026 Tuition Fee

Division and Dept.	Admission Fee	Tuition Fee (per semester)	Total
Humanities & Social Science	980,000 KRW	7,063,000 KRW	8,043,000 KRW
Natural Science/P.E./Nursing		8,465,000 KRW	9,445,000 KRW
Engineering		9,616,000 KRW	10,596,000 KRW
Arts		9,485,000 KRW	10,465,000 KRW
Arts (Literary and Art contents Dept.)		8,276,000 KRW	9,256,000 KRW
Pharmacy		9,593,000 KRW	10,573,000 KRW
Medicine		11,252,000 KRW	12,232,000 KRW

▶ Tuition fee may be subject to increase annually based on the committee's decisions.

4. Important notice on tuition fees

A. Individual tuition payment accounts assigned to each student is linked to the student's name solely for tuition deposits. Please note that payments must match the specified amount, so that the tuition payment can be confirmed and processed.

***Please make tuition payments through official institutions such as banks. When paying tuition, be careful not to use an account under another person's name. In particular, please ensure that you do not engage in proxy remittance after currency exchange via WeChat (illegal currency exchange).**

B. [Important] If payment is made by overseas remittance, Please be aware that an additional fee, 'an international transfer fee' will be deducted twice (remittance charge – one from applicant's home bank, one from the Korean Woori Bank). We recommend applicants to calculate both fees and transfer enough money to cover the remittance charges. Otherwise, the applicant might need to transfer the lacking amount again together with the open remittance charges. If there is any excess amount after the tuition payment, it will be refunded to the applicant's Korean Bank Account once they arrive to Korea and provide personal account details.

C. Scholarship recipients must pay **the admission fee** even if they receive a full tuition fee waiver.

D. If the admission fee and tuition fee is not paid, the applicant will be assumed to have withdrawn from the admission.

5. Refund policy

A. When a student submits an admission withdrawal form **before the semester starts**, the full tuition fee is refundable.

B. In case the request/withdrawal form is submitted **after the beginning of the semester**, the tuition fee will be refunded based on the submission date as follows.

Submission Date	Refundable Amount
Before the beginning of semester	Full Tuition Fee (including students who will take a leave of absence in the first 2 weeks of semester)
1 st Day of School ~ 30 th Day	5/6 of Tuition Fee
31 st Day ~ 60 th Day	2/3 of Tuition Fee
61 st Day ~ 90 th Day	Half of Tuition Fee
91 st Day ~	Not Refundable

C. Application method : Apply by visiting the Office of International Affairs, Building 310, room 210, CAU Seoul Campus.

D. Necessary documents

- 1) Admission Withdrawal and Refund Form (University's prescribed form)
- 2) 2 copies of individual's Bank Account Book Copy (Korean Bank Account), 2 copies of Foreign Residence Card (ARC), or other type of Identification Documents.
- 3) If an individual is unable to visit personally, one's representative should bring identification documents of the individual along with his own (representative's) identification documents, as well as a warrant document.
- 4) Personal Information Agreement Form

E. International bank transfer fees

※ **All additional fees from international bank transfer must be paid by the applicant.**
Fees may differ by banks and exchange rates.

II Visa Guide

1. Certificate of Admission Issuance for D-2 Study Abroad Visa

A. Applicants: Those who need to apply for or modify a study abroad visa (D-2)

B. Application for Certificate of Admission

Section	Period	Notes
Application for Certificate of Admission	2026. 7. 6.(Mon) ~ 2026. 8. 24.(Mon)	Check notice board on OIA website (oias.cau.ac.kr → Graduation School Admission → Notice)
Issuance of Certificate of Admission	Issuance starts from mid-July 2026	Issued in order of application submission. : by e-mail (use e-file printout) ※ Important Notes: - Issued only to those who have completed tuition payment and got degree verification(Graduation certificate). - For the bank certificate requirements refer to the OIA website.

※ Any problems arising from failure to meet the application deadline or errors in the information provided, which may result in a delay in issuance, are the responsibility of the student.

C. Required documents

- 1) Passport copy and Identity card copy (if you submitted it previously, you do not have submit it again)
- 2) Foreign Residence Card (ARC) Copy (Holders Only)
- 3) Financial statement/bank certificate
 - Regular graduate student: 20,000,000 KRW / 14,000 USD / 100,000 CNY / 370,000,000 VND or More
 - CAYSS students: Calculated by subtracting the annual research stipend provided by the academic advisor from the standard living expenses.

Standard amount for living expenses: 15,000,000 KRW (2026)

Examples:

- ① If you receive 8,000,000 KRW per year as a research stipend → You must maintain a deposit of at least 7,000,000 KRW.
- ② If you receive 15,000,000 KRW per year as a research stipend → Submission is not required.

D. Address for document submission

- 1) Submission a copy of the documents : Send to email of OIA (gsadmin@cau.ac.kr)
- 2) Submission an original set of documents: By post or in person(bank certificate, new passport copy, etc)
- * Korean Address : 서울특별시 동작구 흑석로 84 중앙대학교 국제처(310관 210호)
대학원 외국인 입학담당자 앞(우 06974)
- * English Address : Office of International Affairs, Chung-Ang University Room 210, Bldg. 310, 84 Heukseok-ro, Dongjak-gu, Seoul, Korea (zip code 06974)
- 3) Deadline for document submission: **by 2026. 8. 24.(Mon)**

2. Application for and Change to D-2 Study Abroad Visa

Section	Visa Issuance Procedure
Residents abroad	1. Apply during the Certificate of Admission application period after checking the notice on the OIA website. 2. Receive the electronic Certificate of Admission issued by the university. 3. Apply for visa issuance by visiting the Korean Embassy in your home country.
Residents in Korea	1. Make an online reservation at the Immigration Office (https://www.hikorea.go.kr /). Due to limited availability, advance booking is recommended (from mid to late August). 2. Apply during the Certificate of Admission application period after checking the notice on the OIA website. 3. Present the Certificate of Admission issued by the university at the Immigration Office for a visa change request (student visa). Failure to complete the change request before the start of classes (before September 1(Tue), 2026) may result in fines. - If changing status is restricted within Korea, depart and obtain a visa from your home country. - Transferring to CAU with a residency permit (D-2) issued by another university is not possible (a school change is required).

3. Holders of other (e.g., F-4) residency permits

- A. Students who are planning to continue their studies with other types of visas must submit a copy of their foreign residence card (ARC) or visa to gsadmin@cau.ac.kr by **2026. 8. 24 (Mon)**
- B. Visas other than D-2 that permit studying abroad.

Section	Type
Visa allowing study abroad	A-1~A-3, D-1, D-4-2, D-5~D-9, E-1~E-7, F-1~F-6, G-1-5, G-1-6, H-2 etc.

III Other

1. Freshmen Orientation (Korean Time)

Content	Department	Date	Place	Notes
International Students Academics Affairs	Graduate School Support Team	2026. 8. 26.(Wed) *scheduled	The location of the orientation will be announced in the Office of International Affairs' website(oias.cau.ac.kr)	Korean

***Information regarding international student stay (such as applying for a Residence card) will be provided separately from the above orientation through materials (in English). These materials are scheduled to be posted on the Office of International Affairs website (<http://oia.cau.ac.kr>) on Monday, August 24, 2026.**

***Semester start : 2026. 9. 1.(Tue)**

2. Student Number and Course Registration

A. Student number announcement: To be announced after **2026 8. 26.(Wed)** Refer to the notice board of the Graduate School website

(<https://graduate.cau.ac.kr/graduate/index.do>) for details.

B. Course registration: **2026. 8. 27.(Thu) ~ 2026. 8. 28.(Fri)**

C. Course add/drop period: **2026. 9. 1.(Tue) ~ 9. 7.(Mon)**

D. Available courses list :

<https://cautis.cau.ac.kr/TIS/websquare/websquare.html?w2xPath=/TIS/std/usk/sUskSif004.xml>

(List is available without logging in: choose "대학원" > "서울캠퍼스" > from 대학(원)/교양 choose "대학원" > choose department(학과). List of available courses for **2026 Fall semester will be updated in August, 2026**)

※ Freshmen students can only register for courses during the period stated above, therefore please do not miss this period. There will be no extra registration or withdrawal period.

3. Submission of Certificate of Graduation – Only Expected Graduates

A. Students who applied as expected graduates should submit their Certificate of Graduation or Degree Certificate (apostilled or consular confirmed) by **August 24th (Mon), 2026** to Office of International Affairs by post or in person. Students who graduated from CAU may be exempted.

B. If one fails to submit necessary documents, it will lead to the cancellation of admission.

4. National Health Insurance Service (NHIS)

A. Eligibility for NHIS enrollment

- From 2021.03.01 every international student with visa D-2 is subject to mandatory subscription to the National Health Insurance of Korea.

Visa Type	Enrollment time
Study Abroad (D-2)	First entry date ⇨ Foreign Residence Card
	Re-entry ⇨ Re-entry date

B. Enrollment period and method

- 1) No action is required from students, as they are automatically subscribed to health insurance by NHIS.
- 2) An NHIS card and subscription guide are sent to student's residential address in Korea

C. Insurance contribution

- 1) Foreign students receive a 50% insurance reduction.
- 2) As CAYSS scholarship students' annual income exceeds 3.6 million won, they are excluded from insurance fee reduction.

D. Contact information

- 1) NHIS homepage (www.nhis.or.kr)
- 2) NHIS Call center (1577-1000) or foreigner Civil Affairs center (033-811-2000)

IV Dormitory Application

1. Applicants: Freshmen of General Graduate School

- ※ The application process for international students is identical to that for Korean students, and the residence address is not taken into account.

- Students must apply for dormitory by themselves

- ### B. Application method: Please check the CAU notice board (대학생활 > CAU광장 > 모집) or the dormitory homepage notice board (커뮤니티 > 공지사항).

Campus	Application Process
Seoul	1. Application period (scheduled): Scheduled in July 2026 2. Homepage: http://dormitory.cau.ac.kr/
Da Vinci	1. Application period (scheduled): Scheduled in July 2026 2. Homepage: http://www.dorm.cau.ac.kr/